



## Minutes

### Audit Committee

Board Room, 1900 Polaris Parkway, Suite 201, Columbus, Ohio 43240

Thursday, October 17, 2024, 9:00 a.m.

**Present:** Sergeant Derek Malone, *Chair*; Trooper Cynthia Wilt, *Vice-Chair*; Sergeant (ret.) Michael Kasler; Sergeant Brice Nihiser

**Absent:** Colonel Charles Jones

**Others Present:** Carl Roark, *Executive Director*; Michael Press, *General Counsel*; Brian Fike, *Finance Director*; Holly Carr, *Executive Assistant*; Lieutenant Christian Niemeyer and Craig Warnimont, *Trustees*

### Proceedings:

- At 9:00 a.m., Malone called the meeting to order.
- **To approve the minutes of the June 20, 2024 meeting, (motion by Kasler; second by Nihiser; motion carried unanimously.)**
- **To select Derek Malone as Chair of the Audit Committee, (motion by Nihiser; second by Kasler; Malone abstained - all others yea; motion carried.)**
- **To select Cynthia Wilt as Vice-Chair of the Audit Committee, (motion by Kasler; second by Nihiser; Wilt abstained - all others yea; motion carried.)**
- Roark presented updates to the Audit Committee Charter and 2024 Work Plan and advised there were only minor changes.
- **To approve updates to the Audit Committee Charter and 2024 Work Plan as presented, (motion by Malone; second by Kasler; motion carried unanimously.)**
- Fike presented the HPRS Internal Controls Manual, which is required to be reviewed annually by the committee and reported minor changes were made.
- **To approve the HPRS Internal Controls Manual as presented by staff, (motion by Nihiser; second by Kasler; motion carried unanimously.)**
- The committee reviewed the latest trustee expense reports and confirmed they are compliant with HPRS policies.
- **Motion: To deem the trustee expense reports reviewed to-date compliant with HPRS policy, (motion by Malone; second by Kasler; motion carried unanimously.)**
- At 9:07 a.m., Malone declared the meeting adjourned.

- The next regular meeting of the Audit Committee is currently scheduled for 9:00 a.m. on December 19, 2024, at 1900 Polaris Parkway, Suite 201, Columbus, Ohio, 43240.

*Minutes submitted by Holly Carr, Executive Assistant*

**Signature on File**

**December 19, 2024**

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Approved by Derek Malone, Chair

Date

To review any referenced documents, please contact Holly Carr, [hcarr@ohprs.org](mailto:hcarr@ohprs.org).